



PUNJAB TRANSPARENCY AND ACCOUNTABILITY ACT 2018

Facilitation Charges = ₹ 200/-
Stipulated Time = 5 Working Days

Details of 'Saanjh' Kendra :- Name of Centre _____

District _____

Service asked for :- **TENANT VERIFICATION (Resident of Other District/State)**

Fill in CAPITAL LETTERS

Date

D	D	M	M	Y	Y	Y	Y
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OWNER DETAILS :-

First Name _____

Middle Name _____

Last Name _____

Relation S/o D/o W/o

Relation Name _____

Mobile No. _____ Email ID _____ Occupation _____

State _____ District _____ Police Station _____

Sector/Village/Colony/Society _____ St. No./Name _____

Home/Flat/Plot/Property No. _____ Pincode _____

Photo ID Type- Driving Licence Pan Card Voter Card Passport Aadhaar Card Ration Card

Bank Pass Book Any Other Photo ID No. _____

Property Detail to be Rented :-

Type of Property:- Commercial Residential

Home/Flat/Plot/Property No. _____ St. No./Name _____

Sector/Village/Colony/Society _____ Pincode _____

Police Station _____ District _____ State _____

TENANT DETAILS :-

First Name _____ Middle Name _____ Last Name _____

Alias Name _____ Relation S/o D/o W/o Relation Name _____

Gender M F Trans Mobile No. _____ Email ID _____

D.O.B ____ / ____ / ____ Religion _____ Occupation _____

Aadhar Card No. _____

Present Address Of Tenant :-

Home/Flat/Plot/Property No. _____ St. No./Name _____

Sector/Village/Colony/Society _____ Pincode _____

Police Station _____ District _____ State _____

Living:- Alone Couple Family Friends Live-in Others _____

Rent-Deed:- Yes No (If yes, attach copy)

Photo ID Type- Driving Licence Pan Card Voter Card Passport Aadhaar Card Ration Card

Bank Pass Book Any Other Photo ID No. _____

REFERENCES OF TENANT :-**Native Place**

First Name _____ Middle Name _____ Last Name _____

Relation S/o D/o W/o Relation Name _____

Mobile No. _____ Email ID _____ Occupation _____

State _____ District _____ Police Station _____

Sector/Village/Colony/Society _____ St. No./Name _____

Home/Flat/Plot/Property No. _____ Pincode _____

Photo ID Type- Driving Licence Pan Card Voter Card Passport Aadhaar Card Ration Card Bank Pass Book Any Other Photo ID No. _____**Local**

First Name _____ Middle Name _____ Last Name _____

Relation S/o D/o W/o Relation Name _____

Mobile No. _____ Email ID _____ Occupation _____

State _____ District _____ Police Station _____

Sector/Village/Colony/Society _____ St. No./Name _____

Home/Flat/Plot/Property No. _____ Pincode _____

Photo ID Type- Driving Licence Pan Card Voter Card Passport Aadhaar Card Ration Card Bank Pass Book Any Other Photo ID No. _____**EMPLOYMENT DETAILS OF TENANT :-**

Type _____ Name of Establishment/Owner _____

Address of Work _____

Landline No. _____ Mobile No. _____

PARTICULARS OF PREVIOUS EMPLOYMENT :-

Nature/Type _____ Particular of previous employer with Mobile No. _____

Address _____

FAMILY MEMBERS DETAIL RESIDING WITH TENANT:-

Sr No.	Name	Age	Sex	Relation	Relation Name	Occupation	Photo ID Copy

FOR OFFICIAL USE ONLY :-

Acknowledgment Receipt No. _____ Date _____

Last Date by which service to be provided _____ Name of Designated Officers (D.O) _____

Designation _____ Location _____

Sign. of D.O/Receiving Officer _____